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Minutes of the meeting of the **ELECTORAL MATTERS COMMITTEE** held at the Council Offices, Whitfield on Monday, 18 September 2023 at 6.00 pm.

Present:

Chairman: Councillor K Mills

Councillors: S H Beer
D R Friend (as substitute for Councillor T J Bartlett)
J L Pout
C A Vinson

Officers: Chief Executive
Strategic Director (Corporate and Regulatory)
Electoral Services Manager
Head of Corporate Services and Democracy

1 APOLOGIES

An apology for absence was received from Councillor T J Bartlett.

2 APPOINTMENT OF SUBSTITUTE MEMBERS

It was noted that in accordance with Council Procedure Rule 4, Councillor D R Friend had been appointed as substitute member for Councillor T J Bartlett.

3 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

4 MINUTES

The Minutes of the meeting held on 22 January 2019 were approved as a correct record for signing by the Chairman.

5 STATUTORY REVIEW OF POLLING DISTRICTS

The Electoral Services Manager presented the report on the Statutory Review of Polling Districts.

Members were advised that the Council had a duty under legislation to divide its area into polling districts and to designate a polling place for each polling district. The Council was required to carry out a review of the Polling Districts by no later than 31 January 2025.

The consultation process would be launched on 2 October 2023 and there would be two periods of consultation. Following this, the Council would be asked to determine the Polling District Scheme to be used for Parliamentary and Local Government Elections and Referenda. The Electoral Registration Officer would make any changes agreed and publish the register to reflect the changes.

Members discussed the proposed changes for the Aylesham Polling District and the situation with other polling districts.

It was proposed by Councillor S H Beer, duly seconded by Councillor D R Friend and

RESOLVED: That the Polling District Scheme be approved for consultation.

The meeting ended at 6.06 pm.